Faculty Quick Tips – Add a Web Link

Add a Web Link to the Content Area

Follow These Easy Steps

1. Make sure Edit Mode is on (figure 1)

2. Select the content area from the course menu (figure 2)

3. Scroll over “Build Content” and select “Web Link” (figure 3)

4. Type in Name and URL for this Web Link (figure 4)

5. Scroll through to set up options, i.e. “Date and Time Restrictions” (figure 5)

6. Click Submit (figure 6)