 Issue
An instructor wants to “hide” a student in Grade Center.

Steps for Resolution

Have the instructor log into their course.

- Select Grade Center, then Full Grade Center.
- On the Grade Center: Full Grade Center screen, click on the down-arrow key next to Manage, a menu will be displayed.
- Click on Row Visibility, and a list of all the students enrolled in the course will be displayed.
- Select the student(s) who have a black dot next to their name and want to hide.
- Click on the Hide Rows button.
- Click on Submit.

The instructor will be taken back to their Grade Center: Full Grade Center screen. The students they have hidden will not display in Grade Center.

- If the instructor “hid” someone in error, have them follow the above steps, but instead, click on the Show Rows button, and click on Submit.

The instructor will be taken back to their Grade Center: Full Grade Center screen. The student they have hid in error, will now be displayed in Grade Center.
Ticket Reminders

- Please supply course information (course name, instructor, section is essential, CRN if possible)
- Please provide specific information on technical issues (i.e. content area/folder name, assignment name, test name, error wording)
- Please have Walk-In Center submit tickets rather than directly sending faculty or staff to the IDTRC for help as can we cannot always accommodate walk-ins. If it’s a pressing matter, please call the IDTRC main line (x22081) to verify that someone is available to assist.